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A Short History of River City Rifle & Pistol Club

The River City Rifle and Pistol Club (RCR&PC) was incorporated in 1968 in Mason City, Iowa, as a nonprofit organization to promote civilian marksmanship, proper gun safety, competitive spirit, conservation of natural resources and to provide a safe and proper place to shoot (RCR&PC by-laws article II). Membership in the RCR&PC is open to any citizen of the United States. All members are required to be current members of the National Rifle Association (RCR&PC by-laws article III).

The River City Rifle and Pistol Club have members from a broad spectrum of occupations in our communities. Members includes families, men, women, and youth who reside in several local counties not limited to Winnebago, Mitchell, Cerro Gordo, Franklin, and Worth counties. Since the club's beginning the RCR&PC has used an outdoor shooting range that is near the Winnebago River in northern Cerro Gordo County. Thirty years ago the Lehigh Portland Cement Company purchased the property for their then future mining of limestone. During the 1990s Lehigh suggested River City Rifle & Pistol Club move our outdoor shooting facility to another location due to quarry expansion.

River City Rifle and Pistol Club purchased 40 acres in the spring of 2003 at the southeast corner of Jonquil and B20. This property was functional as a shooting range the spring of 2005. All features of the range will be completed as time, money and volunteer labor are available. The goal of the new range is to be a facility that will suit our present membership activities with room for modification that will conform to our future shooting needs. The club will also continue its conservation policies on River City Rifle & Pistol Club property, which has been in force since the original range was founded. Many wildlife species use our shooting ranges as habitat. Though sounding odd, the two do co-exist and even flourish.

January of 2004 River City Rifle & Pistol Club purchased an adjoining 80 acres directly east of our new location with intentions of using it as a shooting range buffer area along with promoting conservation on all non-fillable acres (approximately 25).

The Club hosts an annual two day gun show held at the North Iowa Fair Grounds in late February or early March. We have been hosting this gun show since 1982 with dealers coming from a four state area.

River City Rifle & Pistol Club holds public shoots throughout the spring, summer and fall. A trap shoot is open to the public every Monday night from 5PM till dusk. Numerous other matches such as NRA High Power, Running Deer and CMP Rim-fire Sporter are held through the spring, summer and fall months. 2008 marked the first year the club hosted the Iowa State High Power Rifle 300 Yard Championship, with it continuing in 2010 and beyond.

The River City Rifle & Pistol Club promotes civilian marksmanship and gun safety. A junior program is in place to train youth in these areas. The Club owns Remington 521T .22LR, M1 Garand, and AR-15 rifles that are used in junior and adult shooting and safety programs.

River City Rifle & Pistol Club is proud to have worked with the community through the years in making our outdoor range available for their needs. Some of these include local law enforcement training by Cerro Gordo County Sheriffs Department, North Iowa Drug Task Force, Iowa Highway Patrol and Mason City Police Department, Boy Scout activities, and High School shooting sports activities.

Final major earth work, construction of shelters, 100-200 yard firing line cover, the remaining target pit construction, placement of the running game and planting of trees and other cover vegetation was finalized in 2007.

The club house was moved from the old range and renovation started in the late summer of 2008. With the donation of a sliding door and three windows in 2008 the club house is one entry door away from being weather tight. Electrical rough for the club house was completed late 2009. Electricity was run to both the 50 yard range firing line and the 100/200 yard firing line. A yard light at the entry gate and one at the main parking lot were erected.

The cement slab under the four 100/200 yard benches was poured May of 2009. A new sign in/sign out structure was erected fall of 2009. Eight more benches and cover were started late fall of 2009 with completion June of 2010.

Our membership has been growing by a minimum of 10% per year the past six years, with 234 members in 2009.

ARTICLES OF INCORPORATION

OF

RIVER CITY RIFLE & PISTOL CLUB

TO THE SECRETARY OF STATE OF THE STATE OF IOWA:

We, the undersigned, acting as incorporators of a corporation under the Iowa Nonprofit Corporation Act under Chapter 504A of the 1966 Code of Iowa adopt the following Articles of Incorporation for such corporation:

- 1 The name of the corporation is "River City Rifle & Pistol Club."
- 1 This corporation shall have perpetual duration.
- 1 The purpose or purposes for which the corporation is organized are:
 - 1 To promote an active interest in safe rifle and pistol shooting in the community and to provide a proper and safe site or sites for such shooting.
 - 2 To promote and teach good marksmanship, gun safety and the safe handling of rifles and pistols.
 - 3 To acquaint members with the laws and regulations governing rifles and pistols.
 - 4 To engage in any lawful purposes not for pecuniary profit as authorized pursuant to Chapter 504A of the 1966 Code of Iowa.
- 1 The address of its initial registered office in the State of Iowa is 306 West State Street, Mason City, in the County of Cerro Gordo, in the state of Iowa and the name of its initial registered agent at such address is Robert W. Toole.
- 1 The number of directors constituting the initial Board of Directors of the corporation is four and the names and addresses of the persons who are to serve as the initial directors are:

John Lundahl	Route 3, Mason City, Iowa
Eugene Mueller	Manly, Iowa
Robert W. Toole	306 W. State, Mason City, Iowa
Dennis Greischor	Box 841, Mason City, Iowa

VI. The corporate existence shall commence on the date on which the Secretary of State issues the Certificate of Incorporation.

VII. The name address of each incorporator is:

John Lundahl	Route 3, Mason City, Iowa
William R. Gross	611 6 th Court S.E., Mason City, Iowa
Paul D. Miller	701 N. Delaware, Mason City, Iowa

VIII. The private property of the members of this corporation shall be forever free and exempt from all corporate debts and liabilities.

IX. This corporation shall have no capitol stock and shall not engage in business for profit but shall be supported by gifts, bequests, benefits, contributions, fees and dues paid by members. Membership in

the corporation shall be governed and controlled by the Board of Directors and the membership dues shall be in such amount as the Board of Directors may from time to time fix and determine. No part of the earnings, income or receipts of this corporation shall ever inure to the benefit of or be distributed to any individual member or members of this corporation.

In the event of the liquidation or dissolution of the corporation, whether voluntary or involuntary, no member shall be entitled to any distribution or division of its remaining property or its proceeds and the balance of all money and other property received by the corporation from any source after the payment of all debts and obligations of the corporation shall be used or distributed exclusively for the purpose within those set forth in Article III of the Articles of Incorporation and within the intentment of Section 501 © of the Internal Revenue Code of 1954 and its regulations as the same now exist or as they may hereafter be amended from time to time.

- 1 The affairs of this corporation shall be conducted by a Board of Directors of four (4) members who shall have general charge of the business affairs of this corporation and who shall have full powers in directing the affairs of the corporation. In case of a vacancy or vacancies in an office or on the Board of Directors, the same may be filled by the Board of Directors until the successor of such person or persons thus chosen is duly elected and has qualified. Each director shall be elected for a term of one year.
- 1 The officers of this corporation shall be a President, Vice President, Secretary, Treasurer and Range Instructor. The officers shall be elected to office for a term of one year and until their successors have been chosen and qualified. Until the annual meeting in the year 1968 and the qualification of their successors, the officers shall be as follows:

President	John Lundahl	Route 3, Mason City, Iowa
Vice President	Eugene Mueller	Manly, Iowa
Secretary	Robert W. Toole	306 W. State, Mason City, Iowa
Treasurer	Dennis Greischor	Box 841, Mason City, Iowa
Range Inst.	Chuck Moon	1040 6 th St. S.W., Mason City, Iowa

- XII. The annual meeting of the corporation shall be held at such places as may be determined by the Board of Directors and as provided in the by-laws on the first Thursday in March in each year at 8:00 o'clock P.M. with the first annual meeting to be held on the first Thursday in March of 1968. At each annual meeting the members shall elect four members to the Board of Directors, elect the Officers and transact such other business as may be brought before the meeting.
Dated this 28th day of December, 1967.

John Lundahl
William R. Gross
Paul D. Miller
Incorporators

STATE OF IOWA
COUNTY OF CERRO GORDO

On this 28th day of December, 1967, before me the undersigned, a Notary Public in and for said County in said State, personally appeared John Lundahl, William R. Gross and Paul D. Miller to me known to be the persons named in and who executed the foregoing Articles of Incorporation and acknowledged that they executed the same as their voluntary act and deed.

Myrna Pope
Notary Public in and for

RIVER CITY RIFLE & PISTOL CLUB
a 501C7 not for profit organization
P.O. BOX 847 MASON CITY IOWA 50401
Range address: 20935 Jonquil Ave., Clear Lake

ARTICLE I Name of the Club

The name of the Club shall be the RIVER CITY RIFLE & PISTOL CLUB.

ARTICLE II Purpose of the Club

The Club was incorporated in 1968 in Mason City, Iowa, as a nonprofit organization to promote civilian marksmanship, proper gun safety, competitive spirit, conservation of natural resources and to provide a safe and proper place to shoot.

ARTICLE III Membership

Membership in the River City Rifle and Pistol Club shall be open to any citizen of the United States, who has been voted upon and accepted by a majority vote of the Club members present at a regular meeting, or by Executive Committee during months when there is no regular meeting scheduled. All members are required to be current members of the National Rifle Association.

ARTICLE IV Meetings

Meetings of the River City Rifle and Pistol Club shall be scheduled for the first Thursday of each month, except for June, July, and August, which shall be the time for outdoor range activities.

ARTICLE V Dues

The Club dues structure shall be revised and set for the ensuing year at the regularly scheduled meeting in November each year. Additional assessments shall be levied as deemed appropriate by the Executive Committee and upon approval by a majority vote of the members present at the November meeting. (An example would be the Club's key fee.) All dues and fees shall be due January 1st of each year.

ARTICLE VI Junior Club Memberships

Junior membership in the Club shall be determined by a majority vote of the members present at a regularly scheduled meeting as based upon recommendations of the executive Committee. Any dues assessment for junior members shall be set at the November meeting.

ARTICLE VII Officers and Directors

Club leadership shall include a President, Vice-President, Secretary, Treasurer, Range Officer, Executive Officer, and a four-member Board of Directors. Said Officers and Directors shall be nominated and voted upon at the regular meeting in December and take office January 1st each year. Terms of office shall be as follows:

Officers: The President, Treasurer, and Executive Officer shall be elected to take office January 1st of odd-numbered years.

The Vice-President, Secretary, and Range Officer shall be elected to take office January 1st of even-numbered years.

Directors: Two of the four Directors shall be elected each year for two year terms.

Any member of the Club whose dues are paid up shall be eligible to hold office in the Club or to serve on the Board of Directors. Non- payment of dues shall automatically terminate a position in office. A special election shall be held at a regularly scheduled meeting to fill vacancies.

ARTICLE VIII Executive Committee

The Executive Committee shall consist of the President, Vice-President, Secretary, Treasurer, Executive Officer, Range Officer, and four members on the Board of Directors. Said Committee shall be empowered to transact business for the Club during months when no regular meeting is scheduled. Five committee members shall constitute a Quorum for business purposes. Meetings shall be subject to call by the President or three members of the Committee. The President shall preside over the Executive Committee meetings.

ARTICLE IX Payment of Club Bills

Request for payment of outstanding debts incurred by and for the Club shall be presented to Club Treasurer with invoices attached. Bills approved for payment shall be paid by Club check signed by the Treasurer or the President in the absence of the Treasurer.

ARTICLE X Changing Club By-laws

All Proposed changes in the Club by-laws shall be presented in writing to the members present at a regularly scheduled meeting and voted on at the following regularly scheduled meeting.

ARTICLE XI Loss of Club Membership

Pending recommendations by the Executive Committee and a majority vote of the members present at any regularly scheduled meeting of the Club, the following are considered valid reasons for terminating membership in the Club:

- 1 Misconduct in either the indoor or outdoor range.
- (2) Shooting in an unsafe direction or manner.
- (3) Any behavior which is considered endangering the lives of others at the range.
- (4) Loaning a range key to a non-member.
- (5) Duplicating or having duplicated, a range key.
- (6) Failure to follow courteous driving habits when approaching the outdoor range or while on the range property
- (7) For violating other Club rules as deemed appropriate by Executive Committee and voted upon by the membership at a regularly scheduled meeting of the Club.

ARTICLE XII Use of Club Range

All Club ranges shall be kept locked when not open for shooting events where the public is invited. All current members shall be issued a range key annually upon payment of the predetermined fee. A new key and lock shall be used beginning January 1st each year at both ranges.

ARTICLE XIII Donations

Before Club funds or property can be spent or given away for any purpose other than those directly related to Club activities, two conditions must be met:

1. All club members (excluding junior members) shall be notified by ordinary U.S. mail or by Internet e-mail at least three days prior to the meeting at which the expenditure is to be considered for approval. Notice is complete when mailed or transmitted to a member's last known address.
2. Approval of such expenditures will require a 4/5ths majority vote of members present at said meeting.

Club bylaws last updated October 2003 and reviewed December 2009.

What and Why We Shoot

River City Rifle & Pistol Club's mission is to provide a safe and proper recreational shooting range within the community, promote proper firearm safety, competitive spirit, civilian marksmanship and conservation of our natural resources through land management at our range facility.

How Does River City Rifle & Pistol Club Benefit the Community

This list shows the continuing networking that the River City Rifle & Pistol Club does to meet its mission listed above.

Open to the public-- Monday night trap shooting, 22 rim fire mini palma matches, High Power Rifle Matches and host to various shooting events including Civilian Marksmanship Program Rim-fire Sporter, NRA Basic Pistol Training and Running Deer shoots.

The club's spring gun show brings many firearm dealers and shooting enthusiasts to the North Iowa Fairgrounds every March. We average well over one hundred tables of firearms and firearm related items and well over 1000 admissions.

Boy Scouts of America Firearm Safety Merit Badge qualification training and over night camp outs.

4-H shooting sports clubs' practice and competitions in shotgun, small-bore rifle, 22 rim fire rifle silhouette and air rifle events.

High school trap teams including Mason City Mohawks and Northwood-Kensett Vikings trap teams.

Law Enforcement outdoor training—The RCR&P Club range facility has been utilized in the past by the Mason City Police Department, Cerro Gordo County Sheriff's Department and the nine county North Iowa Drug Task Force Team.

The United States Secret Service Department utilized the RCR&P club facility for training exercises when President Bill Clinton visited the North Iowa Area.

Economic impact—Shooting sports enthusiasts purchase food, clothing, gas, lodging, equipment and supplies while in the North Iowa Area.

The range can be made available to other Boy Scout troops, school shooting teams, 4-H shooting sports clubs and other shooting safety and education organizations.

The Future of River City Rifle & Pistol Club

The cement work and roof will be completed in early 2010 for the 100-200 yard firing line, seeding of the trap field will be completed in 2010. Also with a grant from the NRA the club house will be remodeled in spring of 2010.

In the next ten years River City Rifle & Pistol club has proposed to build an education and indoor shooting sports facility on the northwest corner on our range. This facility would enable year round use of both rim-fire and center-fire handguns, small-bore rifles, and air rifles. Training, education, and competitions will be highly promoted at this new indoor shooting sports facility in addition to use by the membership.

Range Orientation Syllabus

- Short history of club
- Club's stated purpose- To promote conservation and shooting sports to North Iowans
- Dues
 - The reasons we are an NRA and CMP affiliated club
 - Break down of dues – what they do for the club
 - Filing out the club membership application
- Range padlock key
 - No copies made
 - No loaning of key
 - What to do if you lose your range key
- Copy of SOP available in club house
- Expectations of members for volunteer labor in regards to range upkeep and new construction
- Emergency response
 - List of emergency response phone numbers – page #11
 - Club house copy of SOP
 - List of who to be informed of the emergency
 - Club officials listed on page #7
 - Fire department
 - EMT
 - Sheriff
- Entering and leaving the range – Range closed to public
 - Locking and unlocking the gate – GATE OPENS to the EAST
 - The importance of signing in and signing out – First name and club ID number or full name
 - Club ID card to be worn while on range property
 - Driving instructions
 - Parking instructions
- Range closed to membership
 - The outdoor range at times may be closed to the general membership
 - While being used by law enforcement for scheduled training purposes
 - While under scheduled construction projects
 - Hired mowing – depending on who is mowing, the range may be closed for mowing
 - Scheduled shooting matches
 - For the range to be closed to all membership it must be published in the newsletter a minimum of once
- Activity that dictates partial closing of range to the general membership
 - Shooting event that does not need to close entire range
 - Educational event that does not need to close entire range
 - Range construction or maintenance that does not need to close entire range
 - Partial closing of range will not need to be posted in advance of closing – although it would be nice to have the activity published in the newsletter
- Entering and leaving the range – Range open to public
 - Leaving the gate to be locked by match or activity director
 - No need to sign in
 - Wearing club ID card optional
- ABC's of hanging your target
 - Proper target backer
 - The consequences of any steel that may be hit with a bullet
 - Why you need to put the target at the proper height on the 50 foot range
 - Why you need the target in the proper orientation downrange in relationship to your firing position

- Firing your first shot
 - The reasons for firing from a designated area or spot – is there enough earthen berm behind your impact area – what's down range?
 - The reasons for firing at a designated area or spot
 - Letting fellow shooters know the line is hot
 - Why your finger never goes in the trigger guard before being on target
- Bringing guests to the range – see policy on page #17
 - May bring a guest to the range once as a firing guest – may bring guest as a non firing guest as many times as they want (guests must sign in with full name)
 - Guests must wear a guest club ID card
 - Guests should be under the immediate supervision of the club member at all times
 - Non-member under age children and spouses and children of paying members may accompany as long as their shooting is minimal and mainly a spectator visit
 - Club member is responsible for all actions of his guests and non member family.
- Children and pets
 - Young children must be kept well back from the firing line and under adult supervision while the line is hot
 - Pets must be kept well back from the firing line and kenneled, leashed or in a vehicle while the line is hot
 - Common sense and safety are highly dictated with young children around firearms
- Notification of club policy, range rules, bylaws and SOP
 - Club policy, SOP and range rules are dynamic in nature and may be changed at an Executive Board meeting or a General Membership meeting in which case the changes may take effect immediately. All club changes in policy, SOP and range rules will be included in the next newsletter, SOP, posted range rules and will also be included in the annual member orientation review
 - Bylaws change is more dogmatic and must be posted in the newsletter as well as being brought to attention and vote at several general membership meetings
- Range etiquette
 - Clearing the firing line
 - When to clear the firing line
 - What is a clear and safe firing line
 - Spending more time shooting & less time walking, use of spotting scopes & multiple targets
 - Correct or reasonable distance to be shot
 - Correct target for distance and firearm to be shot
 - First person at range dictates shooting schedule
 - Conflicts at the outdoor range
 - What to do when confronted at the range - What not to do when confronted at the range
 - Who to contact in regards to a conflict at the outdoor range
 - Misconduct reporting
 - Record a license plate number
 - Record the time of day and day
 - Record a description of the person if you have no name
 - You do not need to confront the person – that is the club's duty
 - Consequences of misconduct
 - Collection and disposal of spent cartridge cases or hulls
 - Disposal of spent targets and target backers that are beyond repair – must be removed from range by the member that shot them. **No burning of targets and target backers.**
 - What to do when the trash cans are full
 - There is **no burning** of shooting activity waste or range construction waste – must be taken to the land fill.
 - What to do when you discover trash left by other members
- Who to contact and what to do if you discover vandalism or damage to the range – club official on page #7
- Discussion of how the new range land was purchased and improved for shooting – volunteer labor

and monetary donations.

A Visit to the Outdoor Range Check List

- Entering and leaving the range - **RANGE CLOSED TO PUBLIC**
 - Locking and unlocking the gate – GATE OPENS TO THE EAST
 - Sign in and sign out (full name preferably or first name and club ID number)
 - Review special range instructions posted in sign in cabinet
 - Club ID card displayed
- Entering and leaving the range - **RANGE OPEN TO PUBLIC**
 - Locking and unlocking the gate – match director – GATE OPENS TO THE EAST
 - Sign in and sign out – Optional (full name preferably or first name and club ID number)
 - Club ID card displayed - optional
 - Match manager in charge of access gate and safety issues pertinent to that particular shooting discipline
- What to bring to the range
 - Club ID card
 - Appropriate targets and target backers
 - Toilet paper
 - Eye protection – not only for the shooter but for your guest also
 - Ear protection – not only for the shooter but for your guest also
 - Clothes suitable for the type of shooting to be done
 - Mosquito and tick repellent
 - Drinking water during the hot months
 - Stapler – push pins – tape to fasten targets to target backer
 - Firearm maintenance tool kit
 - Firearm cleaning kit
 - Cell phone
- 300 yard warning gate
 - If the gate is shut you must stop and talk with the members using the 300 hundred-yard firing line.
 - If it is not a scheduled event using the 300 hundred-yard firing line then they must vacate the 300 yard firing line completely before the warning gate is opened.
 - Even if the 300 hundred yard warning gate is open visually inspect the 300 hundred-yard firing line for activity when entering the range.
 - Remember, no other range activities may take place while the 300 hundred-yard line has any uncased firearms on it!
 - What to do if you can not properly clear a firearm – contact person for club rifles (page #7)
 - Loaded firearms behind the firing line
- After firing your last shot
 - Final check of your firearm before casing for transport
 - Letting fellow shooters know you are finished shooting
 - Don't forget to sign out
 - One last look at your firing position to see what you may have forgotten and police all brass – **this includes 22 rim-fire, shotgun hulls and non-reloadable cases (Blazer and copper washed steel).**
- Have a good experience at the outdoor range
 - Firearm safety has to be the first ingredient to have a good experience at the outdoor range
 - The only way we can all have a good time at the outdoor range is if everyone takes care of themselves and picks up after themselves – the club has no paid janitorial service
 - Leave the range cleaner than you found it
 - Remember everyone must give a little when the range is busy – the comradely is worth it

I have read and understand all the information presented by the orientation team and understand that ignorance will not be an excuse for any undesirable and unsafe shooting activities.

Emergency Contacts for River City Rifle & Pistol Club Outdoor Range

911 - - County wide emergency dispatcher

The range is the jurisdiction of the Sheriff's Department, Clear Lake Fire and ambulance service from Mason City Fire. These will be the departments responding to any 911 call for the range at **20935 Jonquil Avenue**.

Sheriff - - Kevin Pals

641.421.3000

Cerro Gordo County Sheriff's Dept
Mason City, IA 50401

Clear Lake Police Dept.

641.357.2186

511 1st Ave N.
Clear Lake, IA 50428

Clear Lake Fire Department – First Responders - Fire

641.357.2186

511 1st Ave N.
Clear Lake, IA 50428

Mason City Fire Department – Ambulance Service

641.421.3640

350 5th SW
Mason City, Iowa 50401

Emergency Procedures

Injury and accident reporting procedures for incidents occurring at the River City Rifle & Pistol Club range.

- Notification of River City Rifle & Pistol Club Official within 24 hours of incident.

In case of incident requiring immediate response call 911. The range address is **20935 Jonquil Avenue**, Cerro Gordo County.

NRA Gun Safety Rules

Three Fundamental Rules for Safe Gun Handling

1. Always keep the gun pointed in a safe direction.
2. Always keep your finger off the trigger until ready to shoot.
3. Always keep the gun unloaded* until ready to use.

Eight Rules for Using and Storing a Gun

1. Know your target and what is beyond.
2. Be sure the gun is safe to operate.
3. Know how to use your gun safely
4. Use only the correct ammunition for your gun.
5. Wear eye and ear protection as appropriate
6. Never use alcohol or drugs before or while shooting.
7. Store guns so they are not accessible to unauthorized persons.
8. Be aware that certain types of guns and many shooting activities require additional safety precautions.

* "Unloaded" means NO ammunition in the firearm what so ever.

RCR&P CLUB RANGE RULES

1. River City Rifle & Pistol Club rules exist for the safety and comfort of its members, guests, surrounding communities, environment, and to preserve RCR&PC as a facility for the safe use of firearms. **Any violation of the rules may result in cancellation of RCR&PC membership by the RCR&PC Executive Committee.**
2. Club ID cards must be displayed on your person while on club property (including guests).
3. RCR&PC membership cards and RCR&PC keys may not be used by anyone other than the club member to whom they were issued.
4. The entry gate to RCR&PC property is to be locked at all times. It will be locked when you arrive, locked behind you upon entry, and locked when you leave.
5. All members and their guests must sign-in (full name preferably or first name and club ID number) the daily register upon arrival and sign-out upon departure. The sign-in/out form will be located in the mailbox by the entrance. You will be asked to provide the date, your first name & Club ID number and time entering. Sign-out when leaving by filling in your departure time. (Non-member participants in scheduled "public" events will not be required to sign daily register.)
6. Guests, children and pets must be under the immediate supervision of a RCR&PC member at all times.
7. Range shooting hours are from **sunrise to sunset**, except for Sundays and holidays when the hours are from **8AM till sunset**.
8. All actions must be open, chambers empty and magazines removed or unloaded when firearms are uncased.
9. Only firearms that are on the firing line may be loaded and then only when the line is hot*. Firearms not on the firing line must have their actions open, magazines removed, safeties on, and appropriate empty chamber flags in place.
10. All actions must be open, chambers empty and magazines removed or unloaded before

anyone goes down range.

11. Hearing and eye protection strongly recommended.
12. Absolutely no horseplay on the firing line.
13. All shooting will be on designated ranges only, using established berms and specific bullet impact areas (backstops). Don't shoot over berms – keep bullets in backstops.
14. Only RCR&PC authorized targets and target holders may be used on all ranges. Only specified target distances may be used on all ranges. Please ask the Range Officer if you are unsure of the suitability of a target.
15. The 300 yard firing line and 300 yard warning gate must be used according to policy set forth on page 17.
16. When the command "Cease Fire" is heard, all firearms shall be immediately unloaded and detachable magazines removed. The actions shall be fixed open, safeties on, and the firearms benched or grounded with the muzzles pointing downrange for the duration of the cease fire.
17. During a cease fire no firearms may be handled for any reason.
18. On ranges with shooting benches, no one may remain at the bench during a cease-fire.
19. After shooting, shooters must remove targets and target stands from the range, return stands to their designated storage areas, pick up empty ammo cases, and place waste in trash cans. Clean up your litter. Please leave the range cleaner than you found it.
20. Alcoholic beverages are not permitted on RCR&PC property unless permission by the executive board is given, and then at that time only when the entire range is closed to shooting and all firearms are cased and stowed. Illegal substances and drugs are strictly prohibited!
21. Use of armor-piercing, explosive or tracer ammunition is prohibited on RCR&PC property.
22. Current range infrastructure does not safely accommodate the use of fully automatic firearms or 50 BMG and other high energy rounds.
23. The event coordinator may remove any shooter whose behavior is detrimental to the safe operation of the range.
24. Shooting at wildlife is strictly prohibited.
25. Report all accidents to a RCR&PC official within twenty-four hours.
26. Violation of these or other common sense rules will result in loss membership.

* "HOT" means all people and property are in a safe position behind the firing line and all people are informed that shooting is about to commence.

Last updated 12/2007 and reviewed 12/2007

INDOOR RANGE SAFETY AND COURTESY RULES

1. Actions should be open at all times behind the firing line. No dry firing except when at a firing point and at a target downrange.
2. Do not put your finger in the trigger guard until the firearm is pointed towards the backstop.
3. Low powered target loads only - we don't need the sound or concussion, no jacketed bullets.
4. Don't hog a firing point - Thirty minutes on the firing line shooting is enough - if someone is waiting step back and wait for another point to open up.
5. Don't pick brass from below your neighbor's feet or table. The firing line should be made safe before policing of any brass.
6. Respect your neighbor - When retrieving targets or running them out wait for your neighbors to finish their shooting string.
7. Ear and eye protection is highly recommended.
8. Be sure to use used 22 caliber targets for center-fire practice - 22 caliber targets with more than ten shots on them should be thrown away and not reused.

Trap Range Safety and Conduct Rules

1. Make all guns safe:
 - Keep all actions open or broken.
 - Keep muzzles pointed at the ground or up in the air.
 - Do not shoulder guns except on the trap field.
 - Hearing and eye protection are mandatory.
2. Shot larger than 7 1/2 or gauges larger than 12 are prohibited.
3. Shotgun sighting in and patterning are allowed only with the permission of a range officer and only in designated areas.
4. All shooting games, competitions, and rounds must take place within the designated limits of the trap fields.
5. Shotguns are to be loaded only on station. Guns must be unloaded before leaving the station.
6. When an event coordinator is in a trap house and when the red warning flag is raised, shooters on the fields must not handle firearms.
7. Only shooters participating in a round and authorized personnel are permitted on the fields.
8. Trap squads shall consist of no more than five shooters.
9. Children, guests and pets must not be left unattended.
10. Only event coordinators are permitted in the trap houses and in the observation chairs. Only event coordinators may handle electrical pull cords and pull rounds. Only event coordinators may load and perform maintenance on skeet and trap machines.

Club Policy

February 2010 – There is to be no burning of club generated waste (paper targets, target backers, paper, cardboard or plastic – etc.) Leaves, limbs and grass clippings can still be burnt in the proper container.

2009 RULES POLICY UPDATE - Enforcement of RCR&P Club Bylaws and Range Safety Rules

Rules Committee comprised of the following will investigate rules infractions: Chairman: President or Vice President or Executive Officer or Range Officer (To be determined) and executive board. Any RCR&P Club member in good standing may lodge a formal complaint by doing so in writing to the "Rules Committee Chairperson, C/O River City Rifle & Pistol Club, PO Box 847, Mason City, Iowa 50402-0847 or presented to the Chairperson at a Executive board or General Membership meeting.

The rules committee chairperson will then call a meeting of the rules committee to determine the gravity of the alleged activity. The rules committee will then decide to call a hearing or send a letter of warning. This letter would consist of the alleged infraction remedy to the infraction and the accused right to ask for a hearing with the rules committee. A hearing would include a review of the club's SOP by the committee with the accused. After considering all sides of the conduct the rules committee may at its discretion enforce the following punitive actions:

Dismiss charges.

Reprimand. The Rules Committee may reprimand the member for minor offenses, which can include but not be limited to verbal reprimand, written reprimand, restitution, or club service, or any combination of the above.

Suspension. For offenses of a more serious nature the Rules Committee may suspend membership privileges for any length of time remaining in the current membership year or into the following years.

Termination. For an offense involving acting in an unsafe, hazardous, or otherwise dangerous manner with a firearm or causing to happen by action or negligence a firearms related accident, the Rules Committee may recommend termination of the offending members club privileges. This recommendation will be presented to the general membership at the next regular organizational meeting. An affirmative vote of two-thirds (2/3) majority of the voting members present shall be required to enforce the recommendations of the Rules Committee.

In addition to any of the above enforcements the Rules Committee Chairman or an Exec. Board member acting in his absence may turn all evidence accumulated in the above incident over to the proper law enforcement authorities for prosecution. If convicted the ex-member would not be allowed to appeal his membership, he or she would be banned indefinitely from the River City Rifle & Pistol Club.

Any member charged with a violation shall be given written notice of time/date of hearing at least (7) days prior to that hearing. Any such member shall have the right to be present at said hearing for the purposes of defense.

If a rules committee member is the accuser then that member must dismiss themselves from being part of the rules committee in that case.

Any member affected by reprimand or suspension shall have (30) days to appeal the Rules Committee's decision. Written notice of appeal shall be presented to the Rules Committee Chairperson. The Rules Committee shall present the matter to the voting membership at the next regular organizational meeting. An affirmative vote of two-thirds (2/3) majority of the voting members present shall be required to sustain the actions of the Rules Committee.

Any member affected by termination may apply for re-instatement of membership one (1) year from date of termination. This re-instatement is dependent upon Executive Committee approval. If the Executive Committee is satisfied that the member no longer poses a disciplinary concern to RCR&P Club, the request for re-instatement will be presented to the general membership at a regular organizational meeting. An affirmative vote of two-thirds (2/3) majority of voting members present at the regular organizational meeting shall be required to re-instate membership status.

In cases of suspension and termination, club dues previously paid and voting status are forfeited. Member may not attend regular organizational meetings; other than to facilitate appeal, or be

allowed access to club property.

- Sept. 2009 Clarification of Placement of authorized targets: Events using targets placed in locations other than the provided target holders need to have their placement and course of fire approved by the executive board.
- Dec. 2007 First time membership applicants can now sign up the last three months of the year with a charge of ten dollars per month and the subsequent year's dues. They will be entitled to a full membership for up to fifteen months with a orientation done for the remaining months of their first year and will need a orientation for the following year when it becomes available. This prorated monthly charge will be addressed when yearly dues are discussed at the November general membership meeting.
- Aug. 2007 – Club supplied self healing plastic reactive target shooting is suspended until further safety is studied and a safe location can be decided on.
No individual member can supply their own targets other than what is approved by the club.
- Dec. 2006 – Cost of supplying renewing members with a replacement copy of the SOP will be \$3.00. A renewing member will not be able to receive his ID card and key without presenting a copy of the SOP with all current updates.
- Nov. 2006 – First time members must complete their range orientation at the outdoor range.
- Aug. 2006 – Signing in at the gate with a first name and Club ID number is permissible due to privacy concerns. All members and their guests must sign-in (full name or first name and club ID number) the daily register upon arrival and sign-out upon departure. The sign-in/out form will be located in the mailbox by the entrance. You will be asked to provide the date, your first name & Club ID number and time entering. Sign-out when leaving by filling in your departure time. (Non-member participants in scheduled "public" events will not be required to sign the daily register.)
- Sept 2005 - *Authorized Targets and Placement* - The spirit of these policies is to help ensure safety and management of our environmental stewardship of the range. All bullets that we shoot must be trapped by our earthen backstops. This gives the best measure of safety both off-site and on-site and consolidates our lead deposits. Use of the proper target frame for the distance, discipline and position with a target that allows the bullet to pass through gives the correct trajectory to make sure that our bullets are trapped by our earthen backstops.
1. Paper targets attached to the 24"X32" club supplied backers (or similar) and used in a target frame built for that distance, discipline and position.
 2. Paper targets attached to the 4'X4' club supplied backers (or similar) and used in a target frame built for that distance, discipline and position.
 3. Self Healing Ballistic Polymer – mounted on dowels in a target frame built for that distance, discipline and position.
 4. Clay targets are to be used in a manner to deposit broken targets onto the trap field only. Hand thrown clay targets are allowed and encouraged. This keeps all of the material associated with this discipline consolidated and manageable.
 5. No ground mounted target materials are allowed to eliminate the probability of bullets not hitting the earthen backstop.

Target Authorization Procedure - A request for target authorization is to be brought before the Board. This request should contain details about the targets, the manner in which they will be shot and how they fit into the safety capabilities and environmental capacities of our range. The request will be granted after the board decides it meets the above parameters.

2005 JUNIOR MEMBERSHIP - Junior membership in the Club shall be determined by a majority vote of the members present at a regularly scheduled meeting as based upon recommendations of the executive Committee. Any dues assessment for junior members shall be set at the November meeting. Junior membership is anyone under 18 years of age. 16 and 17 year old juniors could apply for an adult membership and receive a key if a parent signs a responsibility form.

Aug. 2005 – Guest Policy

- 1.The club guest policy is that any one who hasn't been to the present range gets one lifetime shooting guest visit. Anyone can be a guest for a non shooting visit.
- 2.Any member of RCR&P Club shall be held accountable for any conduct by himself or any guests accompanying him considered to be injurious to the organization or its purposes and objectives.
- 3.Must wear a guest club ID card during his visit
- 4.Guests should be under the supervision of the club member at all times
- 5.We encourage you to bring your immediate family (spouses and underage children) to the range, but can use the range only under your direct supervision.
- 6.Club member is responsible for all actions of his guests and non member family.

July 2004

Outdoor range hours are changed to sunrise to sunset **except for Sundays and holidays which will be 8AM till sunset.**

Dec 2004

-The range will have a firing line available for shooting 300 yards. Use of this firing point mandates that all other firing lines and the Park must be closed and vacated. In order to prevent confusion as to when this firing point may be used the following policies are to be followed.

1. The 300 yard line may be used any time the range has no other activity going on and the following rules are observed.
2. The 300 yard line is not to be used or have any firearms uncased there if anyone is on any of the other firing line or in the Park.
3. The 300 yard warning gate is to remain open if anyone is east of the gate. This would include all firing lines (excluding the 300), target areas, maintenance activities or use of the Park.
4. The 300 yard warning gate must be closed when the 300 yard line is being used. No one may go beyond the warning gate until the 300 yard line is closed and all firearms removed from the 300 yard firing line. These firearms are to be cased or moved to the common firing line.
5. During scheduled events and Wednesday nights, the 300 yard firing line will have priority over all other activities on the range. Use of the 300 yard line will be controlled by the event coordinator during these scheduled events.
6. All other times, any other range activity will have priority over the 300 yard firing line. If the 300 yard firing line is in use at a time other than scheduled events or Wednesday nights, all users of the range must communicate their intentions and the 300 yard users must discontinue use of the 300 yard line. No one may proceed beyond the warning gate until all firearms removed from the 300 yard firing line and either cased or moved to the common firing line.

*Shooters familiar with high power rifle shooting are allowed to have target pullers in the pits while the line is hot and people are shooting. This does bring up a different set of policies for the safety of the pit pullers.

Nov 2002

-All members of the River City Rifle & Pistol Club and all non-member event coordinators must attend an annual briefing on the Club's policies and procedures. These policies and procedures are contained in the Club's Standard Operating Procedures (S.O.P.) booklet and

are to be reviewed and updated at least annually by the Board of Directors.

June 2000 - It was brought up that some members were shooting diagonally or cross range. There was some discussion and it was decided that it was not safe to do so. Those that had been observed doing so would be advised of the meeting's decision and asked to stop. It was also discussed as to what is considered a safe firing line. Every shooting discipline seems to differ on this. It was finally agreed upon the firearm should be unloaded and that actions that could be left open should be and no one should handle their firearm in any way in other words stand completely away of the firearm.

Dec 1999 -Registered events are to turn in a financial report

Aug 1999 -The scheduled Match has priority over the entire range and any other activity must be approved by the Match Director. (personnel in charge of the match) - From now on any complaint should be in writing and sent to the president or secretary. A directors meeting would be called and all involved would be brought together. The Directors would make a decision based on the information presented.

Sept 1998 - We will also define RANGE CLOSED this does not mean no observers or maintenance work behind the firing line. Use common courtesy and do not interfere with the shooters. NO SHOOTING other than the scheduled event.

Aug 1994 -Club member is responsible for guest brought to range

July 1994 - Range closed and no shooting during mowing

Last updated 2/2010 and reviewed 2/2010

AGREEMENT

In return for being permitted to use the range and facilities of the River City Rifle & Pistol Club, I agree to assume all risk of injury, damage or loss of any kind arising out of any activity at the range site. I further waive all claims for damages on behalf of my family heirs or personal representatives. I understand the danger associated with the use of firearms and live ammunition and expressly release all claims based upon strict liability.

I further agree to hold harmless the River City Rifle & Pistol Club, its officers, directors, agents or members from all claims of action, liability or costs of defense, including attorneys fees, and do hereby assign and set over to River City Rifle & Pistol Club all judgments entered favor of the undersigned, any member of my family, my spouse or my personal representative.

This waiver of liability and hold harmless agreement shall continue as long as I am a member of said club for membership year 20__.

Date _____

Signature _____

Physical location of the outdoor range: **20935 Jonquil Avenue**, Cerro Gordo Co.

Mailing address: River City Rifle & Pistol Club
Post Office Box 847
Mason City, Iowa 50401-0847